

Congresswoman

LAUREN  
BOEBERT

PROUDLY SERVING THE 4<sup>th</sup> DISTRICT OF COLORADO

### MEETING REQUEST FORM

Thank you for contacting the Office of US Congresswoman Lauren Boebert.

To ensure that the appropriate individual is meeting with you on a given matter and because the Office is committed to maintaining the highest ethical standards, please provide the following information.

**Please email your completed Request Form to [Boebert.Scheduling@mail.house.gov](mailto:Boebert.Scheduling@mail.house.gov)**

If you have any questions, please contact McKenna Hamilton at (202) 225-4761.

<b>Requesting individual/organization:</b> <i>Please identify the person(s) (name and affiliation) requesting the meeting, including any background information on the affiliated organization(s)</i>	
<b>Contact information:</b> <i>Name, Email, Phone</i>	
<b>Please describe the action sought from the Office:</b>	
<b>Meeting Date:</b> <i>If date is flexible, please indicate the range</i>  <b>Please explain any time sensitivity that impacts the date of the meeting:</b>	
<b>Proposed meeting location:</b> <i>City, State</i>	
<b>Expected meeting participants:</b> <i>Name, title, and organizational affiliation</i>	
<b>Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act?</b> <i>If yes, please identify</i>	
<b>Are any expected meeting participants a partisan political candidate, a</b>	

<b>representative of a political party or a registered political action committee (PAC)?</b> <i>If yes, please identify</i>	
<b>Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):</b>	
<b>Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests?</b> <i>If yes, please describe</i>	
<b>Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons?</b> <i>If yes, please describe</i>	
<b>Will the meeting involve a litigation matter, a permit, a grant, a contract, or any other matter that involves specific parties?</b> <i>If yes, please identify the matter and list the specific parties</i>	
<b>If the Congresswoman is unable to meet, is a staff level meeting desired? If yes, who specifically?</b>	
<b>Any additional notes or information?</b>	